

CONTRACTS, PURCHASING, AND RISK MANAGEMENT POLICY MANUAL

	POLICY PUR 302-01
	Section: Orders and Requisitions
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	Responsible office: CPRM
	Origination date: 07/01/1996

Subject: Departmental Purchase



4. Departments shall place DPT orders to Vendors.
5. Amount Only (blanket) transactions will require buyer oversight and can only be processed by Purchasing.

CROSS REFERENCE

[CMP 401-03](#) Prohibited Transactions
[PUR 600-01](#) Reporting Receipt of Order
[Campus Supply](#)