

Checklist for Doctoral

_____ **9. Apply for graduation.**

You must submit an [Application for Graduation](#) to the Graduate College during the semester *prior* to the semester in which you plan to complete your degree requirements. Please see the [Applying for Graduation](#) policy. The graduation [application deadlines](#) can be found on the Graduate College website.

_____ **10. Submit your dissertation electronically to the [ETD Coordinator](#) for**

College by the Registrar's published *end of session* date. Students unable to complete revisions by the end of term will graduate in a subsequent term, pending completion of requirements, and may be required to carry additional 799 credit. Please see the [Continuous Enrollment Policy](#).

A student can submit final revisions within six months of defense date but must enroll for at least 1 unit of 799 for each term within that six month period, apply for the appropriate future term graduation and may be required to re-sit the defense. Please see the [Requirements for Theses and Dissertations](#).

———— **13. Submit the corrected final copy of your dissertation to the [ProQuest](#).**

Upon submission of Oral Defense Form Part II to the Graduate College, submit your final electronic copy to ProQuest for approval and publication. The ETD Coordinator administers the ProQuest interface, but is unable to answer technical questions (please contact ProQuest).

Consult your faculty adviser regarding questions on embargos, copyrights, and the number and format of printed and bound copies (if required).

Your dissertation should not be submitted prior to the semester in which you plan to graduate.

For detailed instructions about submitting your final copies, see the information provided on the Graduate College [Thesis and Dissertation website](#)